

# Summer Cove Camp Packet

## General Information

### Our Mission

Summer Cove is dedicated to providing an environment in which middle school students can thrive and grow as individuals. We see the potential in this age group and we believe it is untapped and sometimes neglected when it comes to summer programs. Because our program is geared directly for rising 6<sup>th</sup> – 9<sup>th</sup> graders, campers will not be lumped in with younger kids or feel out of place amongst the older kids. Our main goal is to encourage creative thinking and innovation by engaging students in hands-on activities.

### Covid-19 Protocols

Parents are encouraged to vaccinate their child prior to sending them to camp. This will help keep them safe as well as other campers and staff members. Per the FCPS and PWCS policies, masks are optional for both staff and campers. However, if any member of the camp community is showing signs or symptoms (including, but not limited to: coughing, fever, sore throat, shortness of breath, fatigue, headache, etc.), we ask that they stay home until a negative test result is produced.

### Daily Schedule

8:00 AM - 9:00 AM: Morning Care (additional fee \$10/day)

9:00 AM - 9:30 AM: Morning Drop Off

9:30 AM: Split into camps

10:45 AM – 11:00 AM: Morning Snack/Break

12:00 PM - 1:00 PM: Lunch and Break

1:00 PM: Back to Camps

2:00 PM - 2:15 PM: Afternoon Snack/Break

3:30 PM: Afternoon Pick Up

3:45 PM – 5:00 PM: Aftercare (additional fee \$15/day)

## Arrival & Dismissal

Parents will arrive at camp between 9:00 AM – 9:30 AM to drop off their child. Campers will check in at the front door with one of our staff members. We do not require parents to walk in to drop off their child. Starting at 3:30, parents will line up at the front door. A staff member will walkie down to the lobby to have your child sent up. **Please be patient** in line as this process takes some time.

## Early Pick Up

If parents need to pick up their child before the end of the day, we ask that you call or email ahead of time. The person picking up the camper must be in the Sawyer system under the authorized pick-up, which was filled out during your registration process.

## Morning and After Care

We offer morning care from 8:00 - 9:00 AM for \$10/day. Aftercare is available from 3:45 - 5:00 PM for \$15/day. All children not picked up by 3:45 PM are considered to be in aftercare. Both are billed at the end of the week so that parents are only charged for the days that they need.

## Location

We partner with GW Community School, a private secondary school in Springfield. Their facility has a number of classrooms, a lounge area, and has a super convenient location. The address is 9001 Braddock Road Springfield, VA 22151. We have a sign outside of the door that you should use. If you have to walk up a set of stairs, you are going in through the wrong side of the building.

# Registration Process

Our registration is all done online and can be accessed directly on our website. We partner with a program called Sawyer and all of the information is only used for Summer Cove. You will not need to navigate away from the site.

# Cancellation of Camps

Although very rare, Summer Cove reserves the right to cancel camps due to lack of sufficient enrollment. Any cancellations will be announced two weeks prior to the start of that camp. If the camp is canceled, parents/guardians will be notified to make an alternate choice if there are any openings in other camps. If no other camps are available and the parent has already paid for that week, a full refund will be issued.

# Cancellation Policy for Parents/Guardians

If for any reason you need to withdraw from a camp at least one month in advance, you will receive 80% of the camp fee back (not including the \$30 registration fee). If you withdraw your child after that, you will receive 50% of your camp fee back (not including the \$30 registration fee).

# Lunches & Snacks

Campers will need to bring a snack & drink for the morning and afternoon breaks. Lunch will not be provided by the camp, so campers need to bring a lunch labeled with their name and date. Summer Cove staff will supervise lunches. If food is being provided in a specific camp, staff is responsible to check the allergy list to ensure that no allergens are in the food. Please make sure that your child's allergies are listed on the registration form.

# Waiver of Liability

During registration, parents digitally signed that they read/reviewed the liability waiver that is listed on our website. This form ensures that if any accident occurs while a child is attending camp, that Summer Cove is not held

responsible for liability. This waiver is signed digitally during the registration process and does not need to be turned in physically.

## In Case of Emergency

If there is an emergency of any kind, parents/guardians will be notified immediately by telephone. If a parent/guardian needs to get in contact with Summer Cove staff, they may send an email to [summercovenova@gmail.com](mailto:summercovenova@gmail.com) or call our number: 571-354-0422

## Photos & Media Release

Photos and videos will be taken throughout the span of the program. Parents/guardians will be asked during registration whether or not they give their permission for these photos to be posted on the Summer Cove website, social media sites, as well as camp brochures & ads. Names of campers will never be posted or shared.

## Technology

We know that having phones for emergencies is important which is why we allow our campers to bring their phones. Unless required for a camp, we ask that campers keep their phones in their backpacks during camp, but may only be used during lunch & break between morning and afternoon camps. Our goal is for campers to be as engaged as possible, but we do not mind them socializing between camps. If phones become a problem, we reserve the right to ask campers to leave phones in backpacks.

## **Rules & Regulations for Campers**

- Summer Cove aims to provide a safe and friendly environment where our campers feel safe. In order to ensure this, we have a strict no-bullying policy. If we feel that your child is causing undue emotional stress to another camper, we reserve the right to send them home for the day.
- No weapons or any illegal substances of any kind are allowed on the

premises. Any camper found with weapons on their person will be removed from camp for the week with no refund offered.

- Campers are allowed to take & share pictures, but must receive permission from anyone photographed before posting online. If we see anything posted on social media that we feel alienates or bullies another camper, we reserve the right to have the post taken down and the camper removed for the day.
- Campers should refrain from romantically interacting with each other over the course of our summer camp. We do not discourage crushes, but this is not the place to advertise your feelings/infatuations. We hope that we will not have to pull anyone out of their camp for showing any form of PDA (public displays of affection), but we reserve the right to if we believe that it is becoming a distraction to other campers.
- Appropriate attire should be worn at all times. This means no clothing that reveals too much skin including crop tops, booty shorts, low-cut shirts, etc. We will have extra shirts in the office to provide to anyone we feel may be revealing too much skin. If a camper is doing an activity involving water, we ask that a one-piece suit or a tankini be worn. No graphic t-shirts with anything we deem to be inappropriate (basically if you wouldn't wear it to school, please don't wear it to camp).
- If a child is asked to leave for any reason listed above, no refunds will be offered.